

MINUTES

School Leadership Team Meeting, P.S./I.S. 78Q, The Robert F. Wagner, Jr. School
Friday, September 21, 2018
7:15AM, Family Room, MS Building

Minutes Taken by Gerry Gianutsos.

Members present: Bree Chambers (BC), Andre Galan (AG), Gerry Gianutsos (GG), Carmen Gibson (CG), Nancy Mendez-Shiu (NM), Erin Morrissey (EM), Annawa Naing (AN), Louis Pavone (LP), AnneMarie Tamis-Nasello (AT), Dennis Wysocki (DW)

- Welcome to New Members / Introductions
 - All members of the team introduced themselves.
 - Printed copies of the SLT ByLaws were distributed to each member.
 - The responsibility of Secretary, left vacant, was filled by GG.
- Review / Approve Minutes
 - Minutes from meeting of 6/6/2018 were reviewed and approved.
- CEP Goals
 - LP explained the Comprehensive Education Plan (CEP) to the members.
 - LP requested that team members present decisions made at SLT meetings with their constituencies in a manner that reflects the purpose of the team as a whole.
 - GG indicated that the proper place for discourse is at the SLT meetings, face to face.
 - BC spoke about the importance of bringing ideas to the team and discussing them.
 - LP displayed and explains presentation given to the staff on opening day.
 - Presentation contains data which is used to make educational decisions by teachers and by the SLT to contribute to the CEP.
 - Team discussed the data presented.
 - LP presented the Framework for Great Schools and recommends members to review it.
 - LP presented, and team discussed all school goals currently in CEP.
 - Efforts are being made by the Parent Coordinator to post all notices sent home in backpacks to the school's HomeConnect system on the school website to improve school-family communication.
- Budget
 - Copies of the school budget were distributed to all members by LP.
 - LP explains that the budget is set by the Department of Education based on the register of students and changes twice a year to adjust for attrition.
 - LP clarified the way that funds are presented in the budget.
 - The team discussed how the school budget relates to the CEP.
- Meeting Dates were set and are as follows:
 - 9/21/2018, 10/12/2018, 11/9/2018, 12/7/2018, 1/11/2019, 2/8/2019, 3/8/2019, 4/12/2019, 5/10/2019, 6/7/2019
 - All meetings will take place at 7:15 AM in the Family Room in the Middle School building.